



ROBERTSON HEATING SUPPLY CO.  
 2155 West Main Street. P.O. Box 2448 Alliance,  
 OH 44601  
 800-433-9532/ Credit Dept. Fax 330- 821-1186

WHOLESALEERS TO THE TRADE SINCE 1934

**OHIO**  
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[www.rhs1.com](http://www.rhs1.com)

**RHS CHECK PAYMENT SERVICE**  
**PRE-AUTHORIZED CHECK REQUEST FORM**

Date: \_\_\_\_\_ To: Robertson Heating Supply Co. – Credit Dept.

From: \_\_\_\_\_ RHS Account No. \_\_\_\_\_  
 (Name)

Address: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Phone: \_\_\_\_\_

Robertson Heating Supply Co. has permission to charge my bank account as per the faxed/emailed check that accompanies this authorization.

\_\_\_\_\_ Robertson Heating Supply Co. \$ \_\_\_\_\_  
 (Check No.) (Payable to) (Amount)

\_\_\_\_\_ (Signature) \_\_\_\_\_ (Title)

\_\_\_\_\_ (Print Name)

Note: Pre-authorized checks have been universally accepted in the banking industry for years. Moreover, faxing/emailing a check is just as safe as mailing a check. In fact, it's much safer than providing credit card information. You can further assure that this process is entirely legal and proper as provided in the Uniform Commercial Code Title Three "Commercial Paper".

Please remember that the purpose of your faxed check is to provide us with the correct information to create an accurate check, and for you to retain a permanent accounting record. Also, please remember that this faxed/emailed check contains no other information than would appear on any check you would have mailed to us, and thus it poses no additional risk to security.

You should retain the original check for your records. We will forward a check confirmation to you upon your request.

**SUBMIT THIS FORM AND A COPY OF YOUR CHECK TO ROBERTSON HEATING SUPPLY CO. BY**

**FAXING TO 330-821-1186**

**OR**

**EMAILING TO [credit@rhsonline.net](mailto:credit@rhsonline.net)**